

City of Greenleaf

20523 N. Whittier Drive

Greenleaf, Idaho 83626

208/454-0552

208/454-7994 (fax)

cityhall@greenleaf-idaho.us

CITY COUNCIL MEETING AGENDA

Regular Session – 7:00pm – 04 June 2024 – Greenleaf City Hall

This meeting can be joined via computer, tablet, or smartphone at:

<https://meet.goto.com/CityofGreenleaf/council-mtg>

Via telephone United States: +1 (571) 317-3112 Access Code: 142-571-637

1. Meeting called to order
2. Pledge of Allegiance
3. Roll Call
 - Seat 1: Ryan Schnuerle Seat 2: Rob Fisher Seat 3: Rachel Brobeck
 - Seat 4: Dan Hyer Mayor: Brad Holton Impact Area: Liza Warner
 - Also Present:
 - City Clerk Public Services Director Police Fire
 - City Attorney City Engineer City Treasurer
4. Comments to the Council - *This agenda item is reserved for those wishing to address the Council regarding city-related issues. In order to ensure adequate public notice, Idaho law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing, and should not be discussed by Council before the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have a maximum of three (3) minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. Multiple persons speaking to the same concern will be acknowledged, but only one speaker will be allowed.*
 - Written comment – Email “ATTN Important Statewide changes coming” dated 05/30/2024 from the Idaho Towing Association
5. Adjustments to meeting agenda [ACTION ITEM]
Staff requests agenda adjustment with the following recommended motion:
To add agenda item #7.05 “Consideration of authorizing Mayor's, City Engineer's, and other City Staff signatures as may be required for documentation related to a water main extension project between the Bulter Well Site and Peckham Road, including authorization for Union Pacific Railroad Pipeline Crossing Agreement Project No. 0796464, insurance and observation agreements as required by Project No. 0796464, bid documentation and construction agreements, and any other necessary project documents [ACTION ITEM]” for good faith reason of receipt of Union Pacific agreement the day before this Council Meeting and ARPA funding deadline such that time is of the essence for city performance to apply ARPA funding.
6. **POLICE AND FIRE REPORTS**
 - 6.1 Police Report
 - 6.2 Fire Report
7. **AGENDA ITEMS REQUIRING CONTRACT STAFF INPUT**
 - 7.05 Consideration of authorizing Mayor's, City Engineer's, and other City Staff signatures as may be required for documentation related to a water main extension project between the Bulter Well Site and Peckham Road, including authorization for Union Pacific Railroad Pipeline Crossing Agreement Project No. 0796464, insurance and observation agreements as required by Project No. 0796464, bid documentation and construction agreements, and any other necessary project documents [ACTION ITEM]
 - 7.1 Consideration of Draft Ordinance FY2024-003 (Idaho Power Franchise Agreement) AN ORDINANCE IN ACCORDANCE WITH IDAHO CODE 50-328, 50-329 AND 50-329A GRANTING A FRANCHISE TO IDAHO POWER COMPANY, A CORPORATION, AND TO ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, MAINTAIN AND OPERATE IN AND UPON THE PRESENT AND FUTURE STREETS, HIGHWAYS AND OTHER PUBLIC PLACES WITHIN THE CORPORATE LIMITS OF THE CITY OF GREENLEAF, IDAHO, ELECTRIC UTILITY PROPERTY AND FACILITIES FOR SUPPLYING

ELECTRICITY AND ELECTRIC SERVICE TO THE CITY, THE INHABITANTS THEREOF, AND OTHERS FOR A TERM OF 20 YEARS, INCLUDING THE NONEXCLUSIVE RIGHT TO PHYSICALLY LOCATE AND MAINTAIN TELEPHONE, CABLE, FIBER OPTICS OR OTHER COMMUNICATIONS FACILITIES; SETTING FORTH AN AGREEMENT NOT TO COMPETE, RESERVING POWER OF EMINENT DOMAIN; PROVIDING FOR THE PAYMENT OF FRANCHISE FEES; AND SPECIFYING OTHER LIMITATIONS, TERMS AND CONDITIONS GOVERNING THE EXERCISE OF SAID FRANCHISE. **[ACTION ITEM]**
(Clerk's Note: Third Reading, Second Reading performed by Ryan Schnuerle 07 May 2024)

- 7.2 Consideration of bids for sidewalk project **[ACTION ITEM]**
- 7.3 Consideration of Clerk's request for release from Council's requirement of a public works contractor for roof and gutter repair at City Hall **[ACTION ITEM]**
- 7.4 Budget Workshop – Payroll and Utility Rate Direction to Staff **[ACTION ITEM]**
- 7.5 Projects Report
- 7.6 Any other agenda items requiring contract staff input
- 8 **OTHER REPORTS AND PREVIOUS MEETING MINUTES (CONSENT AGENDA)**
 - 8.1 Treasurer's Report and Disbursement List
 - 8.2 Public Services Director's report
 - 8.3 City Clerk's report
 - 8.4 Monthly new construction valuation report
 - 8.5 Consideration of consent agenda **[ACTION ITEM]**
- 9. **OTHER OLD BUSINESS**
 - 9.1 Other Old Business
- 10. **OTHER NEW BUSINESS**
 - 10.1 Other New Business
- 11. **ADJOURNMENT**
 - 11.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed
 - 11.2 Consideration of minutes for this meeting **[ACTION ITEM]**
 - 11.3 Adjournment **[ACTION ITEM]**

*Clerk's note: Agenda initially posted at or before 6:00p 31 May 2024,
Re-posted at or before 5:00p 03 June 2024 to reflect addition of agenda item #7.05.*

- Posted physically at the following locations at or before 5:00p 03 June 2024:

Greenleaf City Hall (outside bulletin board next to front door)
Greenleaf Post Office (inside lobby bulletin board)

Greenleaf Chevron (in window to right of entry)
Greenleaf Café (outside bulletin board)

- Posted electronically at or before 5:00p 03 June 2024: at the city website (greenleaf-idaho.us) and referencing post on the city's Facebook page.

* The meeting may move to an alternate location due to meeting room capacity.

** The Chair may recess the meeting at any time.

NONDISCRIMINATION STATEMENT: In accordance with Federal law and U.S. Department of Agriculture policy, the City of Greenleaf is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

SPECIAL ACCOMMODATION: Any person with a disability may request a reasonable accommodation to make it easier to use City facilities or programs, or request that the City provide information in a different way. Details and Reasonable Accommodation Request Forms are available at City Hall (20523 Whittier Dr., Greenleaf, ID 83626). Those who have impaired hearing or speech may contact City Hall utilizing the Idaho Relay Service: TDD: (Toll Free) Dial 1, then 800-377-3529; VOICE: (Toll Free) Dial 1, then 800-377-1363, or 711.

Materials are available in Spanish upon request.

Los materiales están disponibles en español a pedido.