

## City of Greenleaf

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### PLANNING & ZONING COMMISSION MEETING MINUTES Special Session 6:30p Wednesday 31 July 2024 at Greenleaf City Hall

This meeting is available via computer, tablet or smartphone at:  
<https://meet.goto.com/337659293> or by phone: Access Code: 337-659-293, United States: +1 (646) 749-3122

#### AGENDA:

- 1 Meeting called to order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Consideration of adjustments to meeting agenda [Action Item]
- 5 OLD BUSINESS:
  - 5.1 Any other Old Business
- 6 NEW BUSINESS:
  - 6.1 Discussion and Consideration of updates to the Zoning Map [ACTION ITEM]
  - 6.2 Discussion and Consideration of updates to Comprehensive Plan Future Land Use Planning Map (FLUM) and Area of Impact (AOI) Maps [ACTION ITEM]  
*(Clerk's Note - Draft maps may not be ready for consideration at this meeting)*
  - 6.5 Any other New Business
- 7 ADJOURNMENT
  - 7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed
  - 7.2 Consideration of minutes for this meeting [ACTION ITEM]
  - 7.3 Adjournment [ACTION ITEM]

#### 1 Meeting called to order

Chair Dave Cardenuto called the meeting to order at approximately 6:38p.

#### 2 Pledge of Allegiance

Dave Cardenuto led those in attendance in the Pledge of Allegiance.

#### 3 Roll Call

The clerk was asked to take roll call, with the following results:

|                              |                          |
|------------------------------|--------------------------|
| X Seat 1: Alisha Dittman     | X Seat 4: Dave Cardenuto |
| X Seat 2: Steve Pemberton    | X Seat 5: Jim Haley      |
| X Seat 3: Sharmaine Hamilton |                          |

Also Present:

|   |   |
|---|---|
| <input type="checkbox"/> Impact Area Representative | X City Engineer                                   |
| X City Attorney                                     | <input type="checkbox"/> Public Services Director |

X City Clerk

Deputy Clerk

4 Consideration of adjustments to meeting agenda [Action Item]  
No adjustments were made.

5 OLD BUSINESS:

5.1 Any other Old Business  
There was none.

6 NEW BUSINESS:

6.1 Discussion and Consideration of updates to the Zoning Map [ACTION ITEM]  
Discussion followed. City Engineer and Land Use Official Amy Woodruff described staff proposed changes. The zoning map written narrative was also discussed. The commission appeared to be in general agreement with the direction of the staff proposal. Consensus of the commission was to finalize the map for public hearing at a Special Session P&Z Meeting on 28 August, due to difficulty in schedules anticipated for September.

Dave Cardenuto moved to move forward with the draft as described above. Alisha Dittman seconded. The motion received unanimous approval.

6.2 Discussion and Consideration of updates to Comprehensive Plan Future Land Use Planning Map (FLUM) and Area of Impact (AOI) Maps [ACTION ITEM]  
*(Clerk's Note – Draft maps may not be ready for consideration at this meeting)*  
Staff did not have drafts available for this meeting.

6.5 Any other New Business

Request was made for staff to review the electronic sign permit at SH-19 & Academy Road.

7 ADJOURNMENT

7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed  
No recess was taken.

7.2 Consideration of minutes for this meeting [ACTION ITEM]

Sharmaine Hamilton moved to approve the minutes. Dave Cardenuto seconded. The motion received unanimous approval.

7.3 Adjournment [ACTION ITEM]

Dave Cardenuto moved to adjourn. Sharmaine Hamilton seconded. The motion received unanimous approval and the meeting adjourned at approximately 7:43p.

Respectfully submitted,

Lee C. Belt  
City Clerk  
City of Greenleaf

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Materials are available in Spanish upon request.  
Los materiales están disponibles en español a pedido.